

# Agenda

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## Housing and Homelessness Panel (Panel of the Scrutiny Committee)

This meeting will be held on:

Date: **Wednesday 30 November 2022**

Time: **6.00 pm**

Place: **Zoom - Remote meeting**

**For further information** please contact:

Richard Doney, Scrutiny Officer

☎ 01865 252955

✉ DemocraticServices@oxford.gov.uk

**Members of the public can attend to observe this meeting and.**

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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## **Committee Membership**

Councillor Paula Dunne (Chair)

Councillor Lizzy Diggins

Councillor Laurence Fouweather

Councillor Jabu Nala-Hartley

Councillor Rosie Rawle

Councillor Jo Sandelson

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	<b>Pages</b>
<b>1 Apologies</b>	
<b>2 Declarations of interest</b>	
<b>3 Housing and Homelessness Work Plan</b>  The Panel is asked to consider which themes it would like to place on its work plan to consider at its meetings on 02 March and 24 April.	
<b>4 Notes of previous meeting</b>  The Panel is asked to agree the notes of the meeting held on 06 October 2022 as an accurate record, having made any necessary amendments.	7 - 10
<b>5 Co-option of Tenant Ambassador(s)</b>  The Head of Law & Governance has submitted a report proposing arrangements for Tenant Ambassador co-option and contribution to the Housing and Homelessness Panel.  The Panel is asked to consider the report and is recommended to agree to recommend the arrangements to the Scrutiny Committee.	11 - 12
<b>6 Tenants Forum Update</b>  The Head of Regulatory and Community Safety has submitted a report updating the Panel on the development of a Tenants Forum which arose as an action from the Council motion on DSS Discrimination.  The Panel is asked to consider the report and is recommended to note and comment on the current position with regard to the development of a Tenants Forum.	13 - 14
<b>7 Housing Performance Report</b>  The Head of Housing Services has submitted a Housing Performance Report.  The Panel is asked to consider and comment on the report and to agree	

any recommendations it wishes to make to Cabinet.

*Report to follow*

## **8 Dates of future meetings**

The Panel is asked to note that meetings of the Panel are scheduled for 02 March 2023 and 24 April 2023.

The Panel is also asked to note that members of the Housing and Homelessness Panel are invited to participate in the scrutiny of the Housing elements of the meeting of the Budget Review Group on Tuesday 10 January.

## **Information for those attending**

### **Recording and reporting on meetings held in public**

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

### **Councillors declaring interests**

#### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

#### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

#### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

#### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.